

# TADDY'S TUNES

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Client's Name \_\_\_\_\_ Date of Event \_\_\_\_\_  
Client's Address \_\_\_\_\_ Client's Fax # \_\_\_\_\_  
City, Zip \_\_\_\_\_ Client's Email \_\_\_\_\_  
Cell Phone \_\_\_\_\_

## Corporate Event Planning Questionnaire

What type of event you are planning: \_\_\_\_\_

Where will you be holding the event: \_\_\_\_\_

Exact location at site where DJ should set up: \_\_\_\_\_

Name of contact & phone # at the event site: \_\_\_\_\_

Is the event indoors or outdoors: \_\_\_\_\_

If indoors, what floor is the room on: \_\_\_\_\_ If on 2<sup>nd+</sup> is there an elevator: \_\_\_\_\_

If outdoors, we will need you to provide a canopy for shade (equipment)

Does the event location have on-site parking: \_\_\_\_\_

Start & finish time for your event: Start \_\_\_\_\_ AM/PM Finish \_\_\_\_\_ AM/PM

How many guests are you expecting: \_\_\_\_\_ Age ranges of guests \_\_\_\_\_

The attire at the event will be: (circle) formal, semi-formal, business casual, casual, themed

First & last name(s) of the guest for whom this event is given: (if applicable)

\_\_\_\_\_

Please list your time range for the following: (where applicable)

Cocktail/Reception \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Dinner \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Announcements/Presentations \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Other Activities \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Dancing \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

What events will take place prior to dancing: \_\_\_\_\_

\_\_\_\_\_

What optional packages are you wishing to include in your event:

Lighting Package \_\_\_\_\_

Second sound system or PA in separate location \_\_\_\_\_

Karaoke \_\_\_\_\_

Line Dance Instructor \_\_\_\_\_

What type of personality are you looking for from your DJ:

Outgoing (A lot of interaction between your guests) \_\_\_\_\_

Average (Normal interaction) \_\_\_\_\_

Quiet (Interaction with guests kept at a minimum) \_\_\_\_\_

## Additional Music Choices

**On a scale of 1 to 5 (5 = most), rate each category in terms of their likely appeal to the “Dancers” in your crowd.**

<input type="checkbox"/> 00's	<input type="checkbox"/> 60's	<input type="checkbox"/> Motown	<input type="checkbox"/> Alternative/New Wave
<input type="checkbox"/> 90's	<input type="checkbox"/> 50's	<input type="checkbox"/> Classic Rock	<input type="checkbox"/> Popular Standards
<input type="checkbox"/> 80's	<input type="checkbox"/> Disco/Funk	<input type="checkbox"/> Reggae	<input type="checkbox"/> Easy Listening/Ballads
<input type="checkbox"/> 70's	<input type="checkbox"/> Soul/R&B	<input type="checkbox"/> Country	<input type="checkbox"/> Hip Hop

**Please list Songs or Genre “To Be Played” during your event:** *(Use back page for additional room)*

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**Please list Songs or Genre “Not To Be Played” during your event:** *(Use back for additional room)*

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**Please check any group/theme dances you wish to have included during the evening:**

Electric Slide <input type="checkbox"/>	Macarena <input type="checkbox"/>	Cha Cha Slide <input type="checkbox"/>
Twist <input type="checkbox"/>	Conga <input type="checkbox"/>	Achy Breaky Heart <input type="checkbox"/>
Hustle <input type="checkbox"/>	YMCA <input type="checkbox"/>	Cotton-Eyed Joe <input type="checkbox"/>
Time Warp <input type="checkbox"/>	Chicken Dance <input type="checkbox"/>	Anniversary Dance <input type="checkbox"/>
Others <i>(please list)</i> _____		

**Are there any activities, contests, or games would you like included in your event:**

<input type="checkbox"/> Name That Tune	<input type="checkbox"/> Newlywed Game	<input type="checkbox"/> Limbo Contest
<input type="checkbox"/> Lip Synching Contest	<input type="checkbox"/> Freeze Dance	<input type="checkbox"/> Hula-Hoop Contest
<input type="checkbox"/> Dating Game	<input type="checkbox"/> Last Team Standing	<input type="checkbox"/> Paper Trivia Contest
<input type="checkbox"/> Music Trivia	<input type="checkbox"/> TV/Movie Trivia	<input type="checkbox"/> TV Theme Contest
<input type="checkbox"/> Costume Contest	<input type="checkbox"/> Dance Contest	<input type="checkbox"/> Twist Contest
<input type="checkbox"/> Lip Synching Contest	<input type="checkbox"/> Air Guitar Contest	<input type="checkbox"/> Rock & Roll Star Show
<input type="checkbox"/> One versus 100	<input type="checkbox"/> This Is Your Life	<input type="checkbox"/> Smarter Than a 5 <sup>th</sup> Grader
<input type="checkbox"/> Standard Picnic Games.... (Water Balloon/Egg Toss/Tug of War/Sack Races)		

**Is there anything special about your guests that your DJ should know:**

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**Are there any special announcements that your DJ should make during the event:**

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**Additional comments:**

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